

iMovie: Quick Cheat Sheet & How to get Started

By Lex Milton

PART I - INPUT:

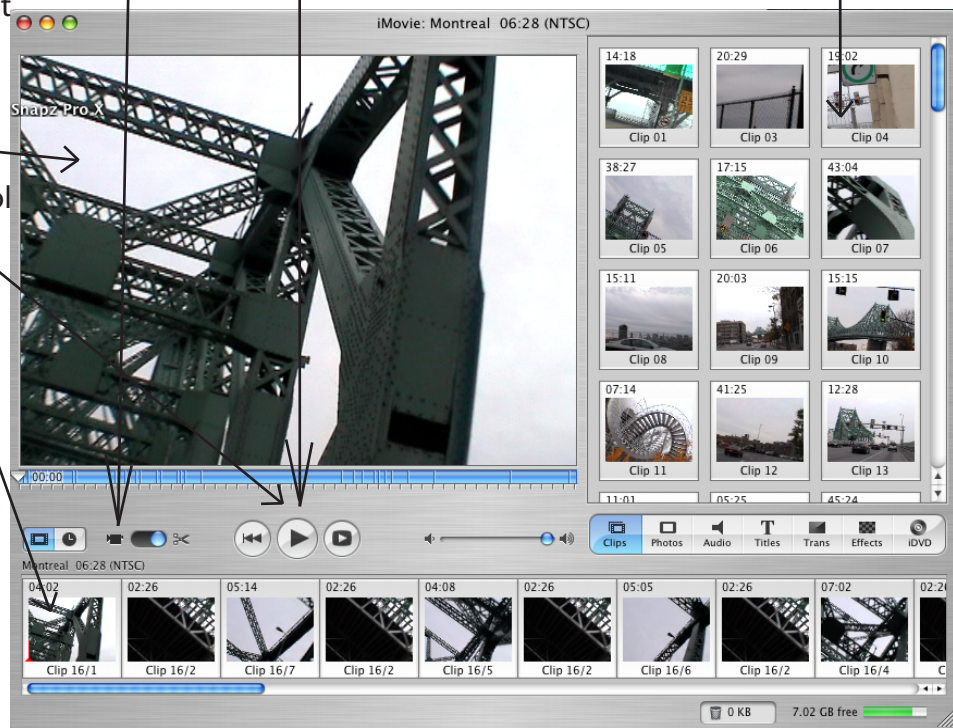
1. Plug your digital video camera in using a "FIRE WIRE" cord, THEN turn on camera. Click iMovie icon to open iMovie.
2. Video Camera should be immediately recognized as plugged in (most larger digital video camera brands are supported, check apple web sight if you are not sure or purchasing a camera).
3. To down load movie clips from the video camera just click the "Import" button, (click again to end import), you have To make sure that the video camera input icon clicked on.

5. The "Viewer Window" shows the video clip as it is being imported. (The "Viewer Window" also shows clip content and the movie you create on the time line.)

6. To start/stop fast forward or rewind use control buttons (camera will be slaved to imovie when the video camera input icon is clicked on) .

7. "Drag and Drop" clips from your clip window into the clip time line to make your movie. Organize them in order you want-its that easy!
**Note: it better to make a copy of your clip first (control copy) in the clips window then move the copy not the original, that way you have a back up.

4. All Movie clips are stored in the Clips window.



PART II- EDITING AND PRESENTATION:

1. To start editing (cutting clips, adding transitions, or effects) make sure the scissors editing icon is clicked..

also make sure your time line icon in clicked

2. The scrub bar can be used to split clips (markers) to edit and cut clips. (you can also use it to forward/reverse in clip or movie)

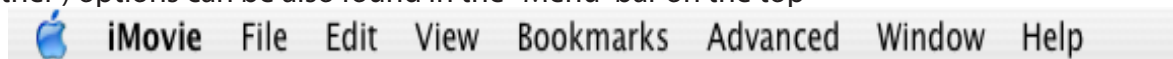
3. To add effects drag and drop the effect onto the clip on the clip time line For a transition drag and drop between the desired clips.

4. Click to view/use options for: Clips / Photos / Audio / Titles / Transitions / Effects / iDVD

5. Two audio tracks are under the clip time line, these can be separate mono tracks or stereo

6. Many of these (and some other) options can be also found in the "Menu" bar on the top of the computer screen.

7. Some useful menu pull-down options can include...



"Extract Audio" from the original video clip to add sound track or effects

"Share" function under file allows your to convert the movie as "Quick Time" format at different levels of quality when your movie is completed. Can also make web movies.

* Help options... if lost look here

"Preferences" can be found under this, useful for changing imovie setting.

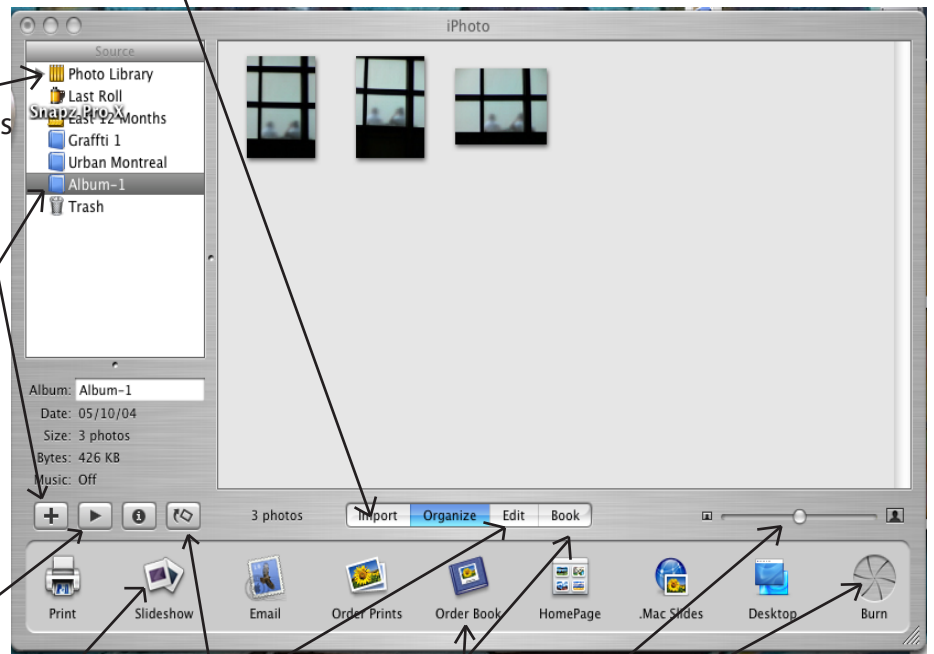
iPhoto: Quick Cheat Sheet & How to get Started

By Lex Milton

PART I - INPUT:

1. Plug your digital camera in using a USB cord, THEN turn on camera. Click iPhoto icon to open iPhoto.
2. Camera should be immediately recognized as plugged in (most larger digital camera brands are supported, check apple web sight if you are not sure or purchasing a camera).
3. To down load pictures from the camera just click the "Import" option, iPhoto will ask if you wish to "delete originals" from camera.

4. All photos are stored in the "Photo Library"
5. To create an album of selected library pictures (i.e.. Specific class, theme or students) click "+" or select "create new album" from menu bar
6. To select specific picture for new album simply select image in Library window then drag and drop onto specific Album icon on left
7. To select a specific Album and the specific pictures that it contains you must select it on the left "source" window, it will be highlighted. All photos for that Album will show up in the iPhoto window.



PART II- EDITING AND PRESENTATION:

1. To start a "Slide Show" of the selected photos click the "Play" Button
2. To add music to the "Slide Show" or edit the duration of each photo click "Slide Show" icon (a new window will open providing options)
3. To edit or crop photo click "Edit" button
4. To Rotate and image that is upside down click "rotate button"
5. To make and publish a book from Apple over the internet... (Can be used to print photos or layouts with simple captions. To save book ideas or captions make sure "locked" is checked for each page.)
6. Change size of photos in viewing areas.
7. Burn CD of images from an album or specific photos

8. Many of these (and some other) options can be also found in the "Menu" bar on the top of the computer screen.

9. Some useful menu pull-down options can include...



"Preferences" can be found under this, useful for changing iPhoto setting.

"import/export" other pictures into or from iPhoto

Edit options
"rate" your photos

Different viewing options

Minimize/Zoom

* Help options... if lost look here